



Conservation Ecology & Mapping Fellowship

An exciting opportunity to work for a dynamic nonprofit conservation organization

The role: Greenbelt is seeking a full-time Conservation Ecology & Mapping Fellow to join the Stewardship, Planning & Technology Department. The position offers the opportunity to gain experience in office based and fieldwork activities, work with a team of experienced conservation professionals, and utilize a variety of software tools. The Fellowship is a temporary position, from January through December of 2025.

About Greenbelt

As Essex County's Land Trust since 1961, Greenbelt is the most active conservation organization in the region. We protect land and help people get outside. With over 22,000 acres protected, a growing staff of 19+ employees, thousands of supporters, and 200+ volunteers, Greenbelt is a trusted community partner serving the 34 cities and towns in Essex County. Learn more at ecga.org

Greenbelt seeks a diverse pool of candidates. In addition to being an Equal Opportunity Employer, we aim to create an inclusive, equitable workplace where everyone is valued.

Primary Duties and Responsibilities

- Conduct field work to document natural resources
- Write natural resource content for a variety of conservation and land management projects
- Utilize ArcGIS Pro to create maps. Digitize plans for mapping purposes.
- Complete research-related tasks such as literature reviews, data analysis, and analysis and interpretation of GIS data sets on topics such as natural resources, land use, climate change, and conservation
- Support land conservation activities through natural resource documentation, research, writing, and data collection
- Support stewardship activities, including property and invasive management, habitat creation & management, and volunteer crew assistance
- Assist with the production of management and climate plans
- Perform special projects related to natural resource and open space planning, land conservation and stewardship, GIS, and other tasks as assigned

Skills & Qualifications

Research has shown that people of color and women are less likely to apply for jobs if they don't believe they meet every one of the qualifications described in a job description. We encourage you to apply, even if you don't believe you meet every one of our described qualifications or you have a less traditional background. We are looking for applicants with the following qualifications:

- Strong work ethic and commitment to Greenbelt's core values, mission and vision
- Commitment to diversity, equity, inclusion justice and access
- Bachelor's degree in ecology, biology, botany, environmental science or related field by the start of the fellowship
- Experienced with natural resource field work through coursework, projects, professional or volunteer experience
- Experienced with ArcGIS Pro, one year of GIS education preferred
- Detail oriented, self-directed but also successful in a collaborative environment. Ability to prioritize multiple tasks and projects with direction from supervisor
- Effective writer for a variety of audiences
- Proficient with Microsoft Office and related software
- Demonstrated interest in land conservation, climate resilience, and/or environment and a willingness to learn

Position Details:

The fellowship is a non-exempt 40- hour per week position, lasting from January through December of 2025. The office is located at Greenbelt's headquarters in Essex, Massachusetts. Monday-Friday schedule, flexible daily hours, occasional weekend or evening events, combination of office setting and field work. Onsite training and professional development opportunities available. Salary is \$50,000 and will include paid time off and excellent health and retirement benefits.

TO APPLY:

Applications will be accepted until the position is filled. Interested candidates should submit a cover letter and resume as a single combined PDF to Abby Hardy-Moss at abby@ecga.org. No phone calls please.

Essex County Greenbelt is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.